

**Elementary Educational Placement Request Form  
Harper Creek Community Schools**

Per the wording on page 16 of the Elementary Handbook-

“We consider many factors when forming classes for the coming year: learning style of students, balance of boys/girls, student dynamics, mixed academic ability of students, and class size/student numbers. **Requests will be considered based on the student’s academic/learning needs, not for a specific teacher.**”

As you complete this request form, please keep in mind that **this is NOT a teacher request form**, but rather an **educational environment request**. We work to match children to the teacher who is the best fit based on information that you share, the dynamics of our student population, and staffing from year to year.

**Due to not knowing definite staff assignments we are not able to give parents their child’s class assignment until August, shortly before the beginning of the school year.**

This form is **due to the office/ emailed to Shalen King-Short by the end of the school day (4:00 PM) on Friday, May 29<sup>th</sup>.**  
**shorts@harpercreek.net**

\*\*\*\*\*

Student’s name \_\_\_\_\_ Grade for the 2020-2021 year \_\_\_\_\_

My child’s learning style and strengths are:

My child learns best in a learning environment that is:

Other information to take into consideration is:

Signature of Parent/Guardian

Date

